

ANNEX 1: Example of NEF record sheet

NAME OF NETWORK

DATE OF MEETING:

PLACE:

Characteristic		Baseline/Status	Potential actions to fulfil attributes of this characteristic	Measurable target and date for delivery	Who is responsible?	Score	
RAG status & scoring	5	Network has achieved all attributes of this characteristic					
	4	Network has achieved almost all attributes of this characteristic					
	3	Network has partially achieved the attributes					
	2	Network has begun to make some progress on these attributes					
	1	Network has not achieved any of the attributes of this characteristic					
Vibrancy	Shared vision	Network has a clearly articulated shared ambition and theory of change?				4	
		Network members agree that they are achieving more together than they would on their own; there is clarity on how the network adds value to the advocacy of members?					
		Members hold a set of shared norms or operating principles?					
		New participants can quickly become productive within the network?					
	Gender and Societal Power Imbalances	Network vision and ambition recognises gender, intersectionality and other societal power imbalances and addresses this in its structures and in its advocacy					3
	Distributed leadership	Leaders helps members play an active and informed role in assessing issues and identifying advocacy strategies which reflect needs of members?					4
		Responsibility and control is spread throughout the network?					
		Leadership is refreshed and renewed as network evolves?					
		Leadership allows for the necessary diversity of knowledge, skills and capacity to achieve outcomes?					
	Learning and development	Network can identify and prioritise filling skills and capacity gaps					3
Structure	Network has a concept of its structure, how it suits its purpose, and how it might evolve?					4	
	The structure allows for diversity of knowledge, skills and capacity to achieve purpose?						

Connectivity		Structure allows for organising meaningful actions at the 'base' of its membership to ensure focus remains relevant and that constituents remain connected?						
		There are resource people that the network can draw on, from its constituents, to gain influence, new knowledge and fresh ideas?						
	Connections between core members		Structure allows effective and frequent communication between the Secretariat and members?					3
			Members interact and collaborate with one another without going through the facilitating organisation. The network invites self-organised action?					
			If some highly connected members leave, the network remains strong?					
	Linkages with wider constituent		The network is consulted by national and regional IIGs?					3
		The network has good links with the media and is consulted by media representatives?						
		Other CSOs/actors regularly ask to be a part of the network?						
Resources	Financial resources	Network has relationships with a range of funding agencies and is pursuing new relationships					3	
		Members contribute voluntary/in-kind resources to the network?						
		The network has a financial sustainability plan or business plan looking at resources from diverse sources?						
		Network has a budget which is managed transparently?						
	Skills/Capacity	Network can identify and prioritise filling skills and capacity gaps?					3	
		The network has reached a consensus on the policy reform arena or issue that it would like to engage. Consensus with its						

		Media is using key messages advocated by the network in its discussion around the policy issue?					
Engagement with IIGs		IIGs recognise the network and have offered to review policies in light of the network's policy asks?					2
		IIGs have established mechanisms for regular consultation with the network and/or wider civil society around policy issue?					
		IIGs engage with civil society in determining the policy agenda in decision-making processes and policy development?					

Total Score **36**

Participants in analysis: